

This document should be completed prior to a club entering SWF Competitions. Clubs should provide the most recent Club Constitution and proof of bank account that correlates to the club's name stated within the Constitution. Proof of bank account should be dated within the last three months.

Club Name	
Club Secretary Name	
Club Secretary Comet ID	
Club Secretary Email	

Club Commitment to Wellbeing	
All Coaches and Club Volunteers have read and are aware of their obligations under the Child Wellbeing Policy	
I confirm that my club adheres to the above statement.	Signed :

Safe Selection	
All club coaches and volunteers have been recruited as per the Safe Selection Policy	
I confirm that my club adheres to the above statement.	Signed :

Appropriately certified coaches	
All coaches/volunteers are appropriately qualified including having a PVG where they undertake regulated work	
I confirm that my club adheres to the above statement.	Signed :

Commitment to Participate within Codes of Conduct	
All players, club officials/volunteer, and parent/carers are aware of and have been asked to sign their relevant club/ SWF code of conduct to ensure they are aware of standards expected.	
I confirm that my club adheres to the above statement.	Signed :

Wellbeing Officer	
Our CWPO is visible, and players, parents and coaches have direct access to them for support.	
I confirm that my club adheres to the above statement.	Signed :

Club Complaints Policy	
Our Club has a visible mechanism for raising concerns and complaints internally, and players, parents, and coaches are aware of this process.	
I confirm that my club adheres to the above statement.	Signed :

Club Continuity	
Should personnel leave the club, the club will update their records, update Comet and inform SWF and Disclosure Scotland that the person is no longer active within the game.	
I confirm that my club adheres to the above statement.	Signed :

Club Committee

Please complete the table below with the relevant personnel details. If you have roles beyond stated, please add as appropriate.

Role	Name	COMET ID	Email
Club Secretary			
Treasurer			
Wellbeing Officer			
Media Personnel			

Please have this document witnessed by an individual from your committee as noted above.

Name	Date	Signature