



SCOTTISH WOMEN'S
FOOTBALL

Scottish Womens Football

Pyramid League Constitution

1. Name

Tiers 3, 4 and 5 of Womens Football in Scotland shall be referred to as Scottish Womens Football Pyramid Leagues and is governed by Scottish Women's Football (a Scottish Football Association (SFA) Affiliated National Association (ANA)) and company limited by guarantee. The Pyramid Leagues will comprise of Scottish Women's Football Championship League (Tier 3), League One (Tier 4) and The Regional Leagues (Tier 5). League names may be changed from time to time where a title sponsor is achieved.

2. Aim

The aim of Scottish Womens Football Pyramid Leagues will be to develop the women's national and regional competition structure within Scottish Womens Football remit.

3. Objectives

- a) Align the senior women's football pathway under SWF.
- b) Create and encourage competitive league environments.
- c) Underpin the leagues with the values of SWF.
- d) Adhere to the Laws of The Game, The SFA Articles, SWF Articles and SWF Policies and Competition Rules.
- e) Work collaboratively with the SFA and SWPL and their competition structures.

4. Membership

- a) Membership shall be open to Clubs that successfully affiliate to SWF completing all necessary requirements. New entrants into the pyramid must do so at Tier 5 after having previously demonstrated their commitment through holding SWF Community Membership. This will demonstrate a record of fulfilling matches, engaged in SWF policies and procedures prior to entry. Entry is restricted for Clubs/Teams where they have been expelled or withdrawn from previous season.
- b) Members must adhere to all SWF policies, procedures, codes of conduct, competition rules and laws of the game. Furthermore, the member Clubs shall ensure compliance with SFA Articles by its officials, players and coaches.
- c) Members must not have any outstanding fines, fees and monies owed from the previous season to the organisation to which they had affiliated.

- d) All Members will have the right to vote in the election of Office Bearers and on any other issues requiring a vote at the Annual General Meeting.
- e) Community Clubs should give notice of interest of joining Tier 5 by the 30th of April. No late entries will be considered.
- f) No applications for new Teams from Club's that are current Members of the Women's Football Pyramid in Scotland will be accepted for season 25/26 onwards. (For the avoidance of doubt, this includes the SWPL Clubs).

5. Management Committee

A Management Committee will be appointed to manage the affairs of SWF Pyramid Leagues. This will be known as the Perform and Win Committee, a subcommittee of the SWF Board with Club representatives.

At the Annual General Meeting the following shall be elected to the Perform and Win committee.

- 1) Championship Representative x 2
- 2) League One Representative x 2
- 3) SWFL Representative x 2

In addition, SWF shall nominate the Chairperson from the current Board and a senior member of SWF staff to the committee. The SFA will nominate a member from their Women and Girls workforce. An SWF League administrator will provide secretariat to the committee.

- a) The Management Committee will meet once every quarter. Five Committee Members shall constitute a quorum.
- b) The Club representatives will stand down every year at the AGM. A Club representative can be elected again unless they have held a position for three consecutive years. The new Club representatives will be elected by a vote which shall be by simple majority and the Chair shall set out the process for this.
- c) The Committee shall have the power to co-op additional committee member on a temporary basis, where they have knowledge or expertise which may be beneficial to SWF Pyramid League.
- d) A vice chair will be nominated from the six Club representatives elected to the committee to support the Chair.

6. Powers

For furtherance of the aims of the group the committee shall:

- (a) Determine league structure and composition, including a yearly review of league entry criteria, promotion and relegation structure, all informed by growth of the game and SWF Strategy.
- (b) Compose and review the competition rules with collaboration from member Clubs.
- (c) Delegating powers to a subcommittee to manage Tiers 3 and 4 day to day administration.
- (d) Delegating powers to a subcommittee to manage Tier 5 day to day administration.
- (e) Work closely with Competitions Manager, League Administrator and League Management Committee to ensure integrity of competition.
- (f) Liaise with the Policy Working Group.
- (g) Do all other such lawful things as are incidental or conducive to the attainment of the objectives.
- (h) The Committee will convene no less than two Mandatory League meetings, during the course of each season. These Mandatory meetings will provide Members with the opportunity to discuss any issues of concern to them during the course of the season.

7. Subcommittee Powers

The Subcommittee(s) of the Perform and Win committee will be known as the League Management Committee. Each LMC will oversee their Tier(s) of the pyramid league and report quarterly to the Perform and Win committee. Members of the LMC shall be nominated at the general meeting following the AGM. Each LMC will comprise of a minimum of six representatives.

LMC will be empowered to

- I. Organise fixtures schedules including the - league and league cup formats.
- II. Organise Kick Off meetings.
- III. Implement the competition rules in collaboration with the League Administrator.
- IV. Review and allocate regional league Teams ahead of competition the commencing. Tier 5 only.

8. Annual General Meetings

- (a) An Annual General Meeting will be held by the end of June each year. Members must be notified of the date of the meeting at least 21 days prior to the meeting.

- (b) All member Clubs must send a representative to the AGM. A minimum of two thirds Members will constitute a quorum for the AGM. No business shall be transacted at any General Meeting unless a quorum is present. Proxies are not accepted at any AGM, unless through exceptional circumstances and through prior agreement with either the Chair or SWF. Failure to have representation at an AGM or EGM will result in a fine as per sanction tariff.
- (c) A Chairperson's report will be presented at the Annual General Meeting each year.
- (d) Any proposal to alter the constitution and rules must be submitted in writing to the League Administrator no later than the 30th April in each year. Any alterations will then be reviewed by the Perform and Win committee. Competent rules will be put forward to the Members vote at the AGM. Notice of Competent rule amendments will be circulated no later than 21 days prior to the AGM.
- (e) The following items will constitute the agenda of any AGM:
 - I. Attendance
 - II. Adoption of Minutes
 - III. Vote of competent rule changes
 - IV. Elections- Perform and Win Sub committees- LMC Members.
 - V. Elections- Perform and Win committee- Club representatives.
 - VI. Confirmation of League Season Timeline.
- (f) Where an AGM is in person votes shall be decided by a show of hands. Where an AGM is conducted virtually votes shall be decided using an online poll function.

9. Elections

Perform and Win Committee

The period of office for each Club representative will be for a period of one year. Election to the Committee, where necessary, will be by a majority vote of Members presents with the process being set out beforehand by the Chair.

Club representatives seeking election to the Committee shall have experience on a Youth or Senior LMC for a minimum of one year prior to nomination. Club representatives seeking election to the Committee shall be nominated by forwarding to the League Administrator in writing their intention to stand for election and shall be formally supported in writing by the individual's member Club.

The names of the candidates for election shall be circulated with the notice of the AGM. The Chairperson shall conduct the elections for all Club positions.

Perform and Win Committee Sub Committees (LMC)

LMC Tier 3 and 4

The League Management Committee shall comprise a minimum of 6 representatives. The representative's period of tenure shall be for one year from the date of appointment.

Four representatives shall be nominated by the Membership, two from League One and two from Championship. SWF shall nominate a further two representatives. SWF will nominate the Chairperson of the League Management Committee.

The names of the candidates for election shall be circulated with the notice of the AGM. The P and W Chairperson shall conduct the elections for all Club positions which shall be done by simple majority.

Each member of the Management Committee shall have the right to attend and vote at all Management Committee meetings and have one vote thereat. No Members shall be allowed to vote on any matter directly appertaining to themselves or the Club which they represent.

In the event of voting being equal on any matter, the Management Committee's Chairperson shall have a second and casting vote.

LMC Tier 5

The League Management Committee shall comprise a minimum of 6 representatives. The representative's period of tenure shall be for one year from the date of appointment.

Four representatives shall be nominated by the Membership. SWF shall nominate a further two representatives. SWF will nominate the Chairperson of the League Management Committee. Preference is no more than one member club from each regional league represents as a Club member on the LMC.

The names of the candidates for election shall be circulated with the notice of the AGM. The P and W Chairperson shall conduct the elections for all Club positions.

Each member of the Management Committee shall have the right to attend and vote at all Management Committee meetings and have one vote thereat. No Members shall be allowed to vote on any matter directly appertaining to themselves or the Club which they represent.

In the event of voting being equal on any matter, the Management Committee's Chairperson shall have a second and casting vote.

10. General Meeting

- (a) A General Meeting may be convened at any time by the Perform and Win Committee following written requests signed by two thirds Members with full voting rights and giving the reason to request a General Meeting.
- (b) The League Administrator will convene the meeting no sooner than 21 days after receipt of written requests. The meeting will only discuss the specified requests.

11. Dissolution

If the Board of SWF by a majority decide at any time that on the grounds of expense or otherwise, it is necessary or advisable to dissolve the SWF pyramid leagues, an extraordinary General Meeting will be called giving 21 days' notice of the proposed terms of the resolution.