



Application Guidelines

Friendly Matches/Tournaments

Permission is required to participate in any friendly match or tournament

For all matches noted above between member clubs of Scottish Women's Football, a permit must be obtained from Scottish Women's Football before participating. Participating clubs must attach this permit to the copy of their teamline that is handed over to the referee prior to the commencement of the match.

Application should be made on the SWF Friendly/Tournament Permission Request Form at least 14 days prior to the game, direct to SWF (swf@scottish-football.com) who, on granting permission, will return the approved application form with a permit number to the applicant.

Permission will be issued by Scottish Women's Football.

For all matches noted above between member clubs of Scottish Women's Football and a club who plays outside Scotland, the same procedure should be followed and SWF shall progress your request with the Scottish FA who will issue an approval and SWF will then forward the permit to the club.

Permission is required before participating in a Tournament

Application should be made on the SWF Friendly/Tournament Permission Request Form direct to SWF (swf@scottish-football.com) who, on granting permission, will return the approved application form with a permit number to the applicant.

All clubs wishing to participate in a tournament must submit their application 90 days prior to the commencement of the tournament, complete with the following information:-

- Copy of the proposed rules of the tournament.
- Copy of the sanction letter of the relevant National F.A. if the tournament is out-with Scotland (this can be obtained from the tournament organiser on request.)

Clubs must ensure that they have sufficient insurance for travelling and participating in tournaments.

Permission is required before organising a Tournament

Application should be made on the SWF Friendly/Tournament Application Form direct to SWF (swf@scottish-football.com) who, on granting permission, will return the approved application form with a permit number to the applicant.

All Tournaments require approval and organisers must submit their application 90 days prior to the commencement of the tournament, complete with the following information:-

- Details of the Organizing Committee.
- Copy of the proposed rules of the tournament.
- Copies of all international travel permits (if relevant) for clubs not in membership of the SFA must be submitted 14 days prior to the commencement of the tournament.
- List of all invited teams.

Furthermore, the tournament organizer must ensure that:-

- All competing clubs have permission to participate from their National Association.
- All SWF participating teams have a valid SWF permit.
- All misconduct reports are submitted to the SWF Administrator fully completed with names and addresses plus teamlines, within 14 days from the completion of the tournament.

Confirmation of the names of the participating teams must be sent to SWF no later than 14 days prior to the commencement of the tournament.

Tournament organisers must ensure that they have appropriate insurance to cover this event.