**CLAIMS -** The deadline to submit a Notice of Claim is 1pm on Working Day 1. You should submit a Notice of Claim form to claims@scottishfa.co.uk by 1pm on Working Day 1. Please call 0141 616 6080 or 6082 if you have a query on this. The Scottish FA’s Judicial Panel Protocol is available on the Club Extranet and section 13.17 onwards, deals with Claims (also see JPP Annex K). Please follow this process map for your information.

**\*A1** – Serious Foul Play

**A2** – Violent Conduct

**A3** – Biting or spitting at someone

**A4** – Denying the opposing team or an opponent a goal or an obvious goal scoring opportunity

**B1k** – Commits an act of simulation

Claimants must lodge video evidence and submissions with the Judicial Panel Secretary by **5pm on Working Day 2**.

The Claimant will be advised by telephone, then email, of the Tribunal‘s Determination. The Tribunal will issue written reasons for the Determination, which is final and binding. The Reasons are also published on the SFA website in due course.

The Fast Track Principal Hearing to Determine the Claim will take place by video conference as soon as possible after 5pm on Working Day 2. The Claimant may not attend or make representation at the hearing*.*

Is the offence (see below\*) A1, A2, A3, A4 or B1k?

Is the Claim for Wrongful Dismissal/Wrongful Caution?

Cannot proceed. See JPP 13.9.9.2.

Yes

No

Is the Claim for Mistaken Identity?

Yes

No

Do you have details of the true perpetrator of the offence?

No

Yes

No

Yes

Yes (see JPP Annex K para 6).

The Judicial Panel Secretary may lodge video evidence under JPP para 13.19.3.4.

The Judicial Panel Secretary will acknowledge receipt of the Claim in accordance with JPP para 13.17.8 and set aside any suspension. The Claim will progress under JPP paras 13.19.4 - 13.19.6.

No

Cannot proceed. See JPP 13.19.3.2.

Is there video evidence available to support the Claim?

Cannot proceed. See JPP 13.17.9.1.1.

**Club/Player (Claimant) must email the Judicial Panel Secretary/Tribunal Secretary on** **claims@scottishfa.co.uk** **by 1pm on Working Day 1 with a Notice of Claim for Mistaken Identity – JPP 13.19.** Name of true perpetrator must be stated.

**Club/Player (Claimant) must email the Judicial Panel Secretary/Tribunal Secretary on** **claims@scottishfa.co.uk** **by 1pm on Working Day 1 with a Notice of Claim for Wrongful Dismissal or Wrongful Caution - JPP Para 13.19.**